

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
November 14, 2016
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 7:04 p.m. in Room B132 at the J.P. Case Middle School.

Members Present

Jessica Abbott
Tim Bart
Sandra Borucki
Dennis Copeland

Bruce Davidson
Laurie Markowski
Michael Stager
Anna Fallon

Members Absent

Marianne Kenny

SUPERINTENDENTS REPORT

Dr. Caulfield introduced Dr. Suchorsky for the Respect presentation by Ms. Smits, Robert Hunter 3rd Grade Class, as attached. Dr. Suchorsky introduced the 3rd Grade Class, Ms. Lucchetto and Ms. Smits. Their efforts were recognized and Dr. Caulfield handed out Certificates to all the students who participated.

Dr. Caulfield updated the Board on the District and Merit Goals, as attached. Dr. Caulfield spoke of the Merit Goals and Goal #1 is having 100% of the Regulations reviewed and updated by the end of the school year, Goal #2 is improving communication with parents and Goal #3 is the Administrators will conduct 25% additional professional development observations and Goal #1 will be the Tier I level of Response to Intervention. She noted the District Goals will be to evaluate initiatives, staff evaluations, climate survey and special education. The Board of Education Goals were updated by Dr. Copeland, Mr. Bart and Ms. Fallon. Dr. Copeland reviewed the Strategic Plan Goal. He explained what a Strategic Plan is. He identified two vendors for consideration. He received a timeline for developing the plan. The intention is for the plan to be Board Approved in May or June for the 2017-2020 school year. Mr. Bart reviewed his work in improving communication. He reviewed other schools websites to get ideas. He hopes to make a suggestion for a Question & Answer on the website. He also suggested a Board of Education forum for communicating with the public. He is exploring ideas for better communications and greater transparency. Ms. Fallon gave the Board an update on the status of the FREA negotiations and the FRAA negotiations. She noted they have already met once and have two more dates setup. She will be starting the same process with the FRAA.

CITIZENS ADDRESS THE BOARD

None

On the motion of Ms. Markowski, seconded by Mr. Davidson, minutes of the Executive Session on October 24, 2016* were approved viva voce.

***Ms. Borucki and Dr. Copeland abstained.**

On the motion of Mr. Bart, seconded by Mr. Stager, minutes of the Regular Meeting on October 24, 2016* were approved viva voce.

***Ms. Borucki and Dr. Copeland abstained.**

PERSONNEL

The next meeting will be November 22, 2016.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved under one motion made by Mr. Stager, seconded by Mr. Davidson.

1. Approval was given to confirm the following staff members to take a medical leave as follows:

Item	Last Name	First Name	Loc.	Grade	Leave	Anticipated Date(s)
1.	Bianco	Kathleen	RFIS	Computer	Medical Leave	November 2, 2016-February 1, 2017
2.	Bland	Daniel	CO	Assistant Superintendent	Medical Leave	October 25, 2016-November 28, 2016

2. Approval was given to compensate the following former administrator for unused sick days as per the FRAA contract:

Item	Last Name	First Name	Position/Location	Sick Days
1.	Quinones	Wanda	Vice Principal/JPC	89

3. Approval was given for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Date(s)
1.	Maguire	Anna	JPC	Support Skills-Math	Disability Leave	February 16, 2017-March 24, 2017
					Family Leave/NJ Paid	March 27, 2017-June 30, 2017
2.	Goldman-Botwin	Jill	FAD	Health & PE	Disability Leave	February 8, 2017-April 6, 2017
					Family Leave/NJ Paid	April 7, 2017-May 30, 2017

4. Approval was given to employ the following leave replacement for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Replacing/Loc.	Dates	Salary/Degree/Step	Certification/College
1.	Dallenbach	Elise	Resource Center/Kimberly Servetnick/CH	November 21, 2016-December 22, 2016	Sub Per Diem Pay	Teacher of the Handicapped/The College of NJ
				December 23, 2016-June 30, 2017	\$50,860/BA/1	

All Staff – Additional Compensation

5. Approval was given to employ the following staff members for additional compensation during the 2016-2017 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Alexanderson	Karin	RH	Chaperone-Winter Concert	2	\$30.62/hr.
2.	Mayer	Katherine	RFIS	Up to 4 additional Nights- Parent Teacher Conferences	Contractual	1/400 annual salary/night
3.	Sheenan	Megan	RFIS	Fall Mural Club – Replacement for Kathleen Bianco	5	\$30.62/hr.
4.	Sheenan	Megan	RFIS	Winter Mural Club – Replacement for Kathleen Bianco	10	\$30.62/hr.
5.	Ziminski	Lori	RFIS	Lunch Duty – Replacement for Kathleen Bianco	55	\$17.64/hr.
6.	Bergstrom	Carly	RH	Home Instruction	50	\$30.62/hr.
7.	Bishop	Alison	RH	Home Instruction	50	\$30.62/hr.
8.	Carr	Cathy	RH	Home Instruction	50	\$30.62/hr.
9.	Lucchetto	Laura	RH	Home Instruction	50	\$30.62/hr.
10.	Rynearson	Danielle	RH	Home Instruction	50	\$30.62/hr.
11.	Skiba	Jennifer	RH	Home Instruction	50	\$30.62/hr.
12.	Austra	Christopher	CO	Black Seal License	Contractual	\$400
13.	Dipple	Scott	CO	Black Seal License	Contractual	\$400

14.	Mulligan	David	CO	Black Seal License	Contractual	\$400
15.	Powers	Seaman	CO	Black Seal License	Contractual	\$400
16.	Plichta	David	CO	Black Seal License	Contractual	\$400
17.	Ruthe	Bryan	CO	Black Seal License	Contractual	\$400
18.	Schild	William	CO	Black Seal License	Contractual	\$400
19.	Shumate	James	CO	Black Seal License	Contractual	\$400
20.	Terrelle	Frank	CO	Black Seal License	Contractual	\$400
21.	VanGalen	Ryan	CO	Black Seal License	Contractual	\$400

6. Approval was given to amend the motion of August 22, 2016:

to employ the following staff members for additional compensation during the 2016-2017 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
29.	Hrabovecky	Gloria	JPC	Lunch Duty-Every Day	180 days	\$17.64/hr.
30.	Krukowski	Megan	JPC	Lunch Duty-Every Day	180 days	\$17.64/hr.
52.	Bianco	Kathleen	RFIS	Mural Club Advisor	30	\$30.62/hr.
72.	Bianco	Kathleen	RFIS	Lunch Duty Supervision	180	\$17.64/hr.

to read:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
29.	Hrabovecky	Gloria	JPC	Lunch Duty-Every Other Day	90 days	\$17.64/hr.
30.	Krukowski	Megan	JPC	Lunch Duty-Every Other Day	90 days	\$17.64/hr.
52.	Bianco	Kathleen	RFIS	Mural Club Advisor	10	\$30.62/hr.
72.	Bianco	Kathleen	RFIS	Lunch Duty Supervision	125	\$17.64/hr.

SUBSTITUTES

7. Approval was given to employ the following applicants as Substitutes for the 2016–2017 school year pending fingerprinting:

Item	Last Name	First Name
1.	Esparza	Isabel
2.	Klepper	Kaitlyn
3.	Petersen	Rebecca
4.	Randall	Nicole

8. Approval was given to accept the employment agreement for employee #431769, as attached.

Mr. Bart expressed concern for not getting information earlier regarding the above motion. Dr. Caulfield briefly explained the timelines.

Aye: Ms. Abbott Mr. Davidson Nay: **Ms. Abbott #8** Abstain: **Ms. Borucki #1.2 and #2.1**
 Mr. Bart Ms. Markowski **Mr. Bart #8**
 Ms. Borucki Mr. Stager
 Dr. Copeland Ms. Fallon

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting will be December 7, 2016.

All Curriculum items were approved under one motion made by Mr. Davidson, seconded by Ms. Markowski.

- Approval was given of the following curriculum and materials adoptions.

Item	Program
1.	Food and Sewing Curriculum

- Approval was given to employ the following consultants during the 2016- 2017 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Knowing Science Consultant	RFIS	K-5 Science Pilot	1 day	No cost to the district
2.	Candoris Technologies Consultant	District	Technology Network Audit	Fixed Fee	\$7,000

Mr. Bart asked what the intention of item 2.2 is. Dr. Caulfield explained the need to evaluate the network since the latest growth, to be sure we are configured properly.

- Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2016- 2017 school year to be funded from the ESSA grant. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Santoro	Lisa	FAD	FAD ESL Learning Lab	20-241-100-100-000-00-17	150 shared hrs.	\$30.62/hr.
2.	DeAngelis	Margaret	RH	RH ESL Learning Lab	20-241-100-100-000-00-17	60 shared hrs.	\$30.62/hr.
3.	Ewing	Colleen	RH	RH ESL Learning Lab	20-241-100-100-000-00-17		
4.	Rosa	Julia	RH	RH ESL Learning Lab	20-241-100-100-000-00-17		
5.	Southard	Pamela	RH	RH ESL Learning Lab	20-241-100-100-000-00-17		
6.	Fielding	Therese	RFIS	RFIS ESL Learning Lab	20-241-100-100-000-00-17		
7.	Martinez-Wright	Ameloisa	RFIS	RFIS ESL Learning Lab	20-241-100-100-000-00-17		
8.	Astarita	Danielle	FAD	FAD Literacy Learning Club	20-232-100-100-001-05-17		
9.	Grossweiler	Jessica	FAD	FAD Literacy Learning Club	20-232-100-100-001-05-17		
10.	Korlesky	Kimberly	FAD	FAD Literacy Learning Club	20-232-100-100-001-05-17		
11.	Salvato	Stacey	FAD	FAD Literacy Learning Club	20-232-100-100-001-05-17		
12.	Santoro	Lisa	FAD	FAD Literacy Learning Club	20-232-100-100-001-05-17		

- Approval was given of the following field trip for the 2016-2017 school year.

Item	Grade	School	Destination	Anticipated Date	Cost	Funding Source
1.	Grade 4	BS	Camp Mason	June 5 & 7, 2017	\$2,790	PTO

- Approval was given to accept the following curriculum, professional development, and/or technology-related donations for the 2016-2017 school year.

Item	Donation	Value	Location	Funding Source
1.	Jump with Jill Assembly	\$1,680	RH	PTO
2.	Ball in the House/Totally Vocally Assembly	\$1,960	RH	PTO
3.	Hour of Code Night Prizes	\$84.53	FAD	PTO

6. Approval was given to allow J.P. Case Middle School students to construct and operate unmanned aircraft systems (drones) on the property for educational purposes.
7. Approval was given to dispose of approximately 400 used Maxell Stereo earbuds valued at \$764.
8. Approval was given to apply for an amendment to the 2016-2017 Every Student Succeeds Act (ESSA) as indicated below and as attached:

ESSA Title	Description	Original Amount	Amended Amount
Title I, Part A	Improving Basic Programs Operated by Local Education Agencies	\$185,366	\$186,081
Title II, Part A	Teacher and Principal Training and Recruiting Fund	\$ 60,604	\$ 60,630
Title III	English Language Acquisition and Language Enhancement	\$ 27,289	\$ 27,333
Title III	Immigrant	\$ 3,863	\$ 3,863
Total		\$277,122	\$277,907

Aye: Ms. Abbott Mr. Davidson Nay: 0 Abstain: 0
 Mr. Bart Ms. Markowski
 Ms. Borucki Mr. Stager
 Dr. Copeland Ms. Fallon

FACILITIES/OPERATIONS

The next meeting is TBD.

The Facilities/Operations item was approved under one motion made by Ms. Borucki, seconded by Mr. Stager.

Ms. Voorhees acknowledged the efforts of Ms. Benz, Mr. Schild, Mr. Shumate and the Safety Committee for the 2015 safety award received for the 16th year in a row. A \$9,000 credit to the district’s SAIF insurance was awarded for the 2016-2017 school year.

1. Approval was given of the following resolution:

Submission of the Comprehensive Maintenance Plan

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Flemington-Raritan Regional School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Flemington-Raritan Regional Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Flemington-Raritan Regional School District to the Hunterdon County Superintendent of Schools in compliance with Department of Education requirements.

Aye: Ms. Abbott Mr. Davidson Nay: 0 Abstain: 0
 Mr. Bart Ms. Markowski
 Ms. Borucki Mr. Stager
 Dr. Copeland Ms. Fallon

TRANSPORTATION

The next meeting will be December 14, 2016.

FINANCE

The next meeting is TBD.

The Finance item was approved under one motion made by Dr. Copeland, seconded by Mr. Bart.

- 1. Approval was given to authorize the revised attached list of employees to have signature authority for the 2016-2017 school year.

Aye: Ms. Abbott Mr. Davidson Nay: 0 Abstain: 0
 Mr. Bart Ms. Markowski
 Ms. Borucki Mr. Stager
 Dr. Copeland Ms. Fallon

POLICY DEVELOPMENT

The next meeting will be November 29, 2016.

The Policy item was approved under one motion made by Mr. Bart, seconded by Ms. Markowski.

- 1. Approval was given to present the following new regulations for 2nd reading and adoption, as attached:

- a. R0000.03 Introduction (M)
- b. R1400 Job Descriptions (M)

Aye: Ms. Abbott Mr. Davidson Nay: 0 Abstain: 0
 Mr. Bart Ms. Markowski
 Ms. Borucki Mr. Stager
 Dr. Copeland Ms. Fallon

SPECIAL SERVICES

The next will be November 16, 2016.

All Special Services items were approved under one motion made by Mr. Stager, seconded by Ms. Borucki.

- 1. Approval was given of the following Teacher Assistant, contracted through Hunterdon County ESC, for the 2016-2017 school year as follows:

Item	Last Name	First Name	Location	Position/Replacing	Effective Date
1.	Giffen	Karen	RH	Personal Assistant/Michelle Kleinwaks	November 15, 2016

2. Approval was given of the following Teacher Assistants, contracted through the Hunterdon County ESC, to work additional hours in the District at the contracted rate of \$25.30 per hour, on the following dates.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Dates
1.	Larsen	Jacqueline	RFIS	Activity Nights - 3	7.5	12/2/16, 3/10/17, 4/28/17
2.	Schess	Marie	RFIS	Activity Nights - 3	7.5	12/2/16, 3/10/17, 4/28/17
3.	Sayani	Kay	RFIS	Activity Nights - 3	7.5	12/2/16, 3/10/17, 4/28/17
4.	Larsen	Jacqueline	RFIS	Concert Nights - 6	12	1/17/17, 1/18/17, 1/19/17 5/22/17, 5/23/17 5/24/17
5	Schess	Marie	RFIS	Concert Nights - 6	12	1/17/17, 1/18/17, 1/19/17 5/22/17, 5/23/17, 5/24/17
6.	Sayani	Kay	RFIS	Concert Nights - 6	12	1/17/17, 1/18/17, 1/19/17 5/22/17, 5/23/17, 5/24/17

3. Approval was given for Zufall Health to provide dental screenings for Francis A. Desmares School students on November 30, 2016, at no cost to the district.
4. Approval was given to accept the following homeless students:

Student ID #
7001512386
3827907047

5. Approval was given to amend the motion of August 22, 2016:

for Mountain Lakes Board of Education to provide 2016-2017 Itinerant Teacher of the Deaf services as indicated below.

Item	Student ID #	Tuition
1.	2273426742	\$17,100
2.	5634525125	\$17,100
3.	9403059870	\$5,700
4.	7618116718	\$5,700
5.	2145437416	\$750
6.	3854350465	\$750
7.	2051805635	\$600
8.	9075362407	\$600

to read:

Item	Student ID #	Tuition
1.	2273426742	\$17,100
2.	5634525125	\$12,900*
3.	9403059870	\$5,700
4.	7618116718	\$5,700
5.	2145437416	\$750
6.	3854350465	\$750
7.	2051805635	\$600
8.	9075362407	\$600

*Services were reduced

Aye: Ms. Abbott
Mr. Bart
Ms. Borucki
Dr. Copeland

Mr. Davidson
Ms. Markowski
Mr. Stager
Ms. Fallon

Nay: 0

Abstain: 0

INFORMATION ITEMS

1. Suspensions for the month of October:

School	Infraction	# of Days
BS	Physical aggression	8
RFIS	Insubordination and inappropriate physical contact with a staff member	1
RFIS	Insubordination	1

2. Drills to date for the 2016-2017 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	09/09	09/12	09/13	09/07	09/22	09/07
October	10/07	10/28	10/31	10/11	10/13	10/14
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	09/20	09/20	09/21	09/14	09/26	09/21
October	10/24	10/28	10/14	10/17	10/26	10/21

MISCELLANEOUS/ACTION ITEMS

All Miscellaneous/Action Items were approved under one motion made by Ms. Abbott, seconded by Mr. Davidson.

1. Approval was given to adopt the attached schedule of Board of Education meetings and Reorganizational meetings January - December 2017.
2. Approval was given for the following Hunterdon Central High School students to volunteer with the J.P. Case Middle School Lego Robotics Club for a maximum of 10 hours each.

Item	Last Name	First Name	Dates
1.	Caldarella	Francesco	November 15, 2016-February 28, 2017
2.	Pedrick	Zachary	November 15, 2016-February 28, 2017

Aye: Ms. Abbott Mr. Davidson Nay: 0 Abstain: 0
 Mr. Bart Ms. Markowski
 Ms. Borucki Mr. Stager
 Dr. Copeland Ms. Fallon

CORRESPONDENCE

Ms. Fallon received an email from a parent which she forwarded to Dr. Caulfield.

OLD BUSINESS

Mr. Bart thanked everyone for their participation in Comedy night.

NEW BUSINESS

Mr. Bart shared that the Wizards game is coming to J.P. Case Middle School and the tickets go on sale December 5th.

CITIZENS ADDRESS THE BOARD

None

On the motion of Ms. Borucki, seconded by Mr. Davidson, the meeting was adjourned at 8:12 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

2016 Board Meetings

November 28

December 12